

13th Australasian Congress on Genealogy and Heraldry

Congress Secretary
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AUSTRALIA

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Speaker's Agreement – International Speakers

This **Agreement** is made the day of 2010.

Between: The South Australian Genealogy and Heraldry Society Inc. (hereinafter the Congress Organizers)

And:
(‘The Speaker’)

Of

The Congress Organizers engage the Speaker to provide the services described in this Agreement and agree to compensate the Speaker and to undertake its other obligations set out in this Agreement.

The Speaker agrees to perform the Services on the Terms of this Agreement.

The Agreement relates to the 13th Australasian Congress and Heraldry to be held at the Adelaide Convention Centre, North Terrace, Adelaide, South Australia from the 28th to 31st March, 2012, inclusive.

Once signed the Agreement together with any attachments, will replace all or any written or oral agreements previously reached between the Parties.

Obligations of the Speaker

The Services

The Speaker shall provide the following services:

1. Present ... Lectures on the following subjects
 - .
 - .
 - .
 - .
2. Provide a completed paper for each presentation in a MS Word format together with any accompanying graphics in accordance with the specification provided for inclusion in the Congress Proceedings. The papers shall be received by the Congress Organisers no later than 30 August 2011.
3. Provide final presentations in the agreed format, preferably MS Power Point so that they can be checked for compatibility and loaded by technicians.

4. This material shall be received no later than 15 March 2012.
5. Provide camera ready copy of any handout material in an electronic format (MS Word or .pdf). The provision of handouts is only considered appropriate where because of the time lapse between the preparation of the presentation and the Congress material is likely to be out of date or errors or omissions in the completed copy have been noted. Handout material shall be received no later than 15 March 2012.
6. Make themselves available for media opportunities particularly associated with promotion of the Congress or generating public interest in family history.
7. Speakers are expected to be approachable by Congress delegates for the full duration of the Congress.

Duty of Care

In providing the Services, the Speaker must use reasonable skill, care and diligence. The Speaker shall ensure that material used in presentation or papers including text, illustrations and photographs do not infringe any copyright and that appropriate permissions have been obtained for the use of any copyright material.

Restraint

The Speaker agrees that because he/she is being sponsored by the Congress Organisers that they will not undertake any speaking engagement in Australia or New Zealand, unless negotiated with the Congress Organisers and the Speaker.

Obligations of the Congress Organisers.

Compensation

The Congress Organisers shall compensate the Speaker for the provision of the Services as follows:

Lecture Fee

The Speaker shall be paid \$100 per lecture to a total value of \$...

Reimbursement of Expenses:

Speakers will receive a package to cover travel compensation (economy class airfare), travel insurance, congress registration, accommodation (in a mid-range hotel in close proximity to the Congress from the 27th March to 1st April inclusive), meals (other than that provided at the Congress), a copy of the Congress proceedings and a Speaker's Fee based on the number of presentations given as outlined in the Speaker's Agreement. Half Payment will be paid to the Speaker X months before anticipated departure and the balance on arrival at Adelaide.

Package Fee total \$.....

Registration and Proceedings:

A complimentary Congress registration will be provided together with a copy of the published Congress Proceedings.

Assistance to the Speaker

Equipment:

The Congress Organisers will provide audio-visual equipment as requested by the Speaker. This will include a computer/data projector with the

Speaker's lecture preloaded. The Speaker may use their own notebook computer if desired, but this must be checked for compatibility as soon as possible after arrival at the Congress and at least the day prior to the presentation. Overhead projectors, whiteboard and other presentation materials will be provided if required and adequate notice given.

Facilities:

The Congress Organisers will be responsible for setting up the lecture rooms. Specific room assignments per lecture will be determined by the Congress organisers based on delegate books for that presentation.

Recording:

The Congress Organisers are considering the feasibility of producing audio or video copies of lectures for sale. This will be discussed with each Speaker prior to the confirmation of their individual agreement and provision made in the Agreement as appropriate.

General Provisions

Law and Currency

This Agreement is subject to South Australian or Australian law as appropriate. References to dollars are references to Australian dollars, unless otherwise stated.

Cancellation

This Agreement may be cancelled should any event occur, which:

- Is beyond the control of either Party; and
- Is neither directly or indirectly caused by either Party; and
- Prevents the performance of the Services (in whole or in part) required under this Agreement.

(Note: This clause includes events such as war or other hostilities, natural disasters, incapacitation through serious illness or family bereavement.)

In the event of cancellation, the Congress Organisers shall not be responsible for the Speaker's fee. Speakers are expected to take out Travel Insurance to cover loss of airfares. In the event that the Speaker is unable to fulfil their obligations, they should not expect reimbursement from the Congress Organisers for any advance sums already expended.

Signed for the South Australian Genealogy & Heraldry Society Inc. for the Congress Organisers by:

Signature

Name

Position

In the presence of:

Signature of Witness

Name of Witness
(9/10/09)

Signed by the Speaker:

Signature

Name

Position

In the presence of:

Signature of Witness

Name of Witness